

AJQ Pty Ltd
 Level 29, 2 Chifley Square
 Sydney, NSW 2000.
 Ph: 02 9247 5999
 ABN: 12 111 030 472



NAME							
CLIENT NAME							
WEEK STARTING				WEEK STARTING			
DAY	START TIME	FINISH TIME	HOURS (less breaks)	DAY	START TIME	FINISH TIME	HOURS (less breaks)
Monday				Monday			
Tuesday				Tuesday			
Wednesday				Wednesday			
Thursday				Thursday			
Friday				Friday			
Saturday				Saturday			
Sunday				Sunday			
TOTAL HOURS				TOTAL HOURS			
EQUIVALENT DAYS THIS WEEK				EQUIVALENT DAYS THIS WEEK			

CONTRACTOR SIGNATURE		CONTRACTOR SIGNATURE	
CLIENT APPROVAL SIGNATURE		CLIENT APPROVAL SIGNATURE	
NAME OF APPROVER		NAME OF APPROVER	
DATE		DATE	

Once approved by the client please fax or email scanned copy of timesheet to: 02 9016 7139 or to accounts@ajq.com.au